

Board of Fire Commissioners
Fire District #2
Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

RE-ORGANIZATION MEETING
AGENDA
March 5, 2024
7:00 PM

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2023.

3. Swearing In of Newly Elected Commissioners

4. Roll Call

5. Election of Officers

6. Old Business

A. Election Results

7. New Business

A. Resolution #24-10, Authorizing Appointment of Official Fire Company

B. Resolution #24-11, Authorizing Appointment of Official First Aid Squad

C. Resolution #24-12, Authorizing Approval and Payment of Claims

D. Resolution #24-13, Authorizing the Appointment of Attorney for the 2024-2025 Year

E. Resolution #24-14, Designation of Official Newspapers for Publications for the 2024-2025 Year

F. Resolution #24-15, Adoption of Cash Management Plan

G. Resolution #24-16, Authorizing Regular Meeting Schedule for the 2024-2025 Year

H. Resolution #24-17, Designating Surety Bonding for Commissioners

I. Resolution #24-18, Authorizing Appointment of Auditor for the 2024-2025 Year

J. Resolution #24-19, Authorizing Award of Contract for Insurance Coverage

K. Resolution #24-20, Authorizing Award of Contract Relative to Physicals for Firefighters

L. Resolution #24-21, Authorizing Award of Contract Relative to Property Maintenance at Stations 20 and 21

M. Resolution #24-22, Authorizing an Increase in the 2024 Length of Service Award Program

N. Discussion on Purchase of Equipment for New Tower Ladder

O. Discussion on Up-Fitting of New Chief's Vehicle

P. Items Timely and Important

8. Voucher List

(See Attached)

9. Public Comment

10. Adjournment

Voucher List

A	Thomas Kazanski	1,055.77
B	Charles Smith	1,131.19
C	Charles Spahr	1,206.60
D	Douglas Wolfe	1,256.87
E	Thomas Young, Jr.	3,016.49
F	Flagstar Public Funding Corp.	101,924.41
G	South Brunswick Township	77,508.96

APPROVED
3-18-2024

RE-ORGANIZATION MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
March 5, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Comm. Smith at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Comm. Smith read the Public Laws Meeting Notice of the Public Laws of 1975.

3. SWEARING IN OF NEWLY ELECTED COMMISSIONERS

Comm. Smith gave the oath of office to Charles Spahr and Douglas Wolfe, who were both re-elected to the office of Fire Commissioner for three-year terms.

4. ROLL CALL

Present: Comm. Kazanski
 Comm. Smith
 Comm. Spahr
 Comm. Wolfe
 Comm. Young

5. ELECTION OF OFFICERS

The nominations for office were opened by Comm. Smith.

Comm. Spahr nominated Comm. Smith for Chairman, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - abstain, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes.

Comm. Wolfe nominated Comm. Spahr for Vice-Chairman, seconded by Comm. Young.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Spahr - abstain, Comm. Wolfe - yes, Comm. Young – yes.

Comm. Young nominated Comm. Wolfe for Clerk, seconded by Comm. Spahr.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Spahr - yes, Comm. Wolfe - abstain, Comm. Young – yes.

Comm. Spahr nominated Comm. Young for Treasurer, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – abstain.

Comm. Smith made a motion to cast the ballot for those nominated, seconded by Comm. Spahr.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes. Motion Passed.

6. OLD BUSINESS

A. Election Results

Coordinator Smith reported the final results of the fire district election held on Saturday February 17th. For the two open positions of fire commissioner, Charles Spahr received a total of 325 votes and Douglas Wolfe received a total 322 votes. There was a total of 2 write-in votes cast.

For the question regarding the 2024 fire district budget and the amount to be raised by taxation, there were a total of 241 'yes' votes and 108 'no' votes.

7. NEW BUSINESS

- A. Resolution #24-10, Authorizing Appointment of Official Fire Company
- B. Resolution #24-11, Authorizing Appointment of Official First Aid Squad
- C. Resolution #24-12, Authorizing Approval and Payment of Claims
- D. Resolution #24-13, Authorizing the Appointment of Attorney for the 2024-2025 Year
- E. Resolution #24-14, Designation of Official Newspapers for Publications for the 2024-2025 Year
- F. Resolution #24-15, Adoption of Cash Management Plan
- G. Resolution #24-16, Authorizing Regular Meeting Schedule for the 2024-2025 Year
- H. Resolution #24-17, Designating Surety Bonding for Commissioners
- I. Resolution #24-18, Authorizing Appointment of Auditor for the 2024-2025 Year
- J. Resolution #24-19, Authorizing Award of Contract for Insurance Coverage
- K. Resolution #24-20, Authorizing Award of Contract Relative to Physicals for Firefighters
- L. Resolution #24-21, Authorizing Award of Contract Relative to Property Maintenance at Stations 20 and 21
- M. Resolution #24-22, Authorizing an Increase in the 2024 Length of Service Award Program

Comm. Wolfe made a motion to approve Resolutions #24-10 to #24-22, seconded by Comm. Spahr.

Roll call: Comm. Kazanski - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

N. Discussion on Purchase of Equipment for New Tower Ladder

Chief Scott Smith reported that the pre-construction meeting for the new tower ladder will be held in-person at the Pierce factory and has been scheduled for March 21st and 22nd. Chief Smith further reported that the specifications for the new truck will be reviewed with Pierce engineers and there may be a need to change certain items, possibly resulting in additional expenses. Chief Smith submitted a copy of equipment to purchase for the new truck, with delivery of the truck anticipated by the end of the year. Comm. Young reported that there is approximately \$82,000 left in the funding approved and budgeted for the new truck.

Comm. Young made a motion to approve the purchase of equipment and fund possible change orders to the specifications at a cost not to exceed \$82,000, seconded by Comm. Spahr.

Roll call: Comm. Kazanski - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

O. Discussion on Up-Fitting of New Chief's Vehicle

Coordinator Smith reported that he received notification on February 27th that the application for membership to the Educational Services Commission of New Jersey was approved, and that the fire district can now utilize the co-op for the purchase of goods and services listed in the program. Coordinator Smith further reported that the 2024 Chevrolet Tahoe new chief's vehicle has been ordered under the co-op from Pellegrino Chevrolet. Coordinator Smith developed specifications for the up-fitting of the new vehicle, to include painting to match the current fleet, lettering, warning package, console and command cabinet, radio installation, and miscellaneous equipment at a cost of \$25,401.85, and a finished cost of \$82,916.85.

Comm. Wolfe made a motion to approve the up-fitting of the new chief's vehicle at a cost of \$25,401.85, seconded by Comm. Young.

Roll call: Comm. Kazanski - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

P. Items Timely and Important

Chairman Smith reported that the draft inter-local agreement for the daytime joint manpower program was discussed at a meeting of all three districts on February 27th. Chairman Smith further reported that the agreement was updated based on that discussion, and that it was subsequently forwarded to all commissioners for review. After a brief discussion, all members of the Board were in favor of forwarding the agreement to attorney Richard Braslow for his review and comment.

Coordinator Smith reported that he read online that the fire district was awarded the New Jersey American Rescue Plan Firefighter Grant in the amount of \$45,000.00. Coordinator Smith will present an updated quote for personal protective equipment to purchase under the grant at the March regular meeting.

Comm. Young reported that he closed-out the 2023 financials and issued a year-end financial summary to the Commissioners. Comm. Young further reported that he delivered the financial records to the auditor last week, and that the auditor has submitted several requests after starting their review. Comm. Young will review the year-end financial summary and issue the first financial report for 2024 at the March regular meeting.

8. VOUCHER LIST

Comm. Wolfe made a motion to approve the voucher list as posted, seconded by Comm. Spahr.

Roll call: Comm. Kazanski - yes, Comm. Spahr - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Smith - yes. Motion Passed.

9. PUBLIC COMMENT

No one from the floor desired to address the Board.

10. ADJOURNMENT

Comm. Wolfe made a motion to adjourn seconded by Comm. Spahr and by a voice vote all voted in affirmative. Meeting adjourned at 7:51 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-10

Authorizing Appointment of Official Fire Company

WHEREAS, there exists a need for fire protection for the residents of Fire District No. 2; and

WHEREAS, funds are available or will become available for this purpose; and

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq, requires that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) That the Commissioners of Fire District No. 2 are hereby authorized to enter into a contract with the Monmouth Junction Volunteer Fire Department.
- (2) That the expenditures for the above services be charged to the account herein prepared for payment of funds to the Monmouth Junction Volunteer Fire Department as the primary fire protection of Fire District No. 2.
- (3) That notice of an award of contract authorized hereby shall be published in the HOME NEWS TRIBUNE newspaper as required by law within 10 days of passage.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-11

Authorizing Appointment of Official First Aid Squad

WHEREAS, there exists a need for first aid services for the members of the Monmouth Junction Volunteer Fire Department while engaged in firefighting service to the residents of Fire District No. 2 in the Township of South Brunswick, County of Middlesex; and

WHEREAS, funds are available or will become available for the purpose of obtaining such service; and

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq, requires that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The Monmouth Junction First Aid Squad is hereby appointed as the attending first aid squad for the Board to serve for a term of one year or until the re-organization meeting of the Board of Fire Commissioners following the annual election.
- (2) The Commissioners of Fire District No. 2 are hereby authorized to enter into a contract with the Monmouth Junction First Aid Squad.
- (3) This appointment is made without competitive bidding as a service under the provisions of the Local Public Contracts Law because the service to be rendered or performed are by persons authorized by law to practice a recognized service and whose practices are regulated by law and such services are of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.
- (4) That notice of an award of contract authorized hereby shall be published in the HOME NEWS TRIBUNE newspaper as required by law within 10 days of passage.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-12

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall by resolution passed by not less than the majority of the full membership, further designate the manner and time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The checks as issued by the Commissioners for payment of claims shall be signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.
- (2) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid in accordance with individual employment contracts. The Commissioner's salaries shall be paid as determined by the Commissioners.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-13

Authorizing the Appointment of Attorney
for the 2024-2025 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2024-2025; and

WHEREAS, the anticipated term of this contract is for the year 2024-2025; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

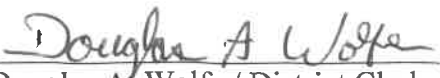
WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-14

Designation of Official Newspapers for Publications
for the 2024-2025 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2024-2025 year.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2024-2025 year pursuant to New Jersey statutes shall be the HOME NEWS TRIBUNE and/or THE PRINCETON PACKET, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-15

Adoption of Cash Management Plan

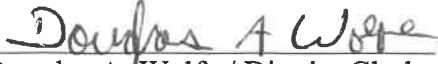
WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or P.N.C. Bank and/or T.D. Bank.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-16

Authorizing Regular Meeting Schedule
for the 2024-2025 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13 requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of inspections, a schedule of the regular meetings of such public body to be held during the year; and

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) All regular meetings of the Commissioners shall take place at 7:00 P.M. on the following dates at the Monmouth Junction Fire Station, 573 Ridge Road, Monmouth Junction:

Monday April 15, 2024	Monday November 18, 2024
Monday May 20, 2024	Monday December 02, 2024
Monday June 17, 2024	Monday December 16, 2024
Monday July 15, 2024	Tuesday January 21, 2025
Monday August 19, 2024	Tuesday February 18, 2025
Monday September 16, 2024	Tuesday March 04, 2025
Monday October 21, 2024	Monday March 17, 2025

- (2) All executive workshop meetings of the Commissioners will take place in the meeting room of the Commissioners at the aforesaid location at 7:00 P.M. prior to the regular meetings which are scheduled above.
- (3) A summary of this resolution shall be mailed to the Home News Tribune and the Princeton Packet.
- (4) A certified copy of this resolution shall be posted and maintained on the official bulletin board of the Township of South Brunswick, shall be posted on the official bulletin board

of the Commissioners, and shall also be kept on file by the Municipal Clerk for the purpose of public inspection.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-17

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the Treasurer and all other Commissioners of said district as the Treasurer is responsible for the handling of funds for the district.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) Each member of the Board of Fire Commissioners shall be bonded in the amount of approximately \$3,000,000.00.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.



Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-18

Authorizing Appointment of Auditor
for the 2024-2025 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2024-2025 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

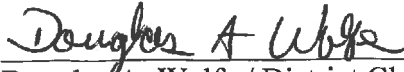
WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The firm of HOLMAN FRENIA ALLISON, P.C. is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the year 2024 budget and for the establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and the State of New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-19

Authorizing Award of Contract for Insurance Coverage

WHEREAS, The Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, have determined that it is necessary to secure various insurance coverages pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1)(m), it is provided that insurance, including the purchase of insurance coverage and consultant services, as such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did further determine that it is not reasonable, under the present circumstances, and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided hereunder as the requirements of N.J.A.C. 5:30-14.2(B)(4)(i) and (ii) could not be satisfied under the present circumstances; and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

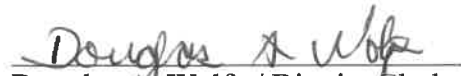
WHEREAS, the Local Contracts Law, N.J.S.A. 40A:11-5(1)(a)(ii) provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by VFIS with the Commissioners providing payment for the premiums due thereon pursuant to dictates of N.J.S.A. 40A:14-37.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) VFIS is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS.
- (2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for payment of services to be provided hereunder.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.



Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-20

Authorizing Award of Contract Relative to Physicals for Firefighters

WHEREAS, it is necessary to provide physicals for firefighters; and


WHEREAS, various proposals have been secured concerning the providing of these services;
and

WHEREAS, the FIRE DISTRICT has determined it is appropriate to award a contract to Access
Compliance, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the
Township of South Brunswick, County of Middlesex as follows:

- (1) An award of contract is hereby made to Access Compliance, LLC for the providing of the
services referenced pursuant to the proposal submitted.

I do hereby certify that the foregoing is a true copy of the resolution passed by the
Commissioners of Fire District No. 2 in the Township of South Brunswick, County of
Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #24-21

Authorizing Award of Contract Relative to Property Maintenance
at Stations 20 and 21

WHEREAS, it is necessary to provide property maintenance at Stations 20 and 21; and

WHEREAS, proposals have been secured concerning the providing of these services; and

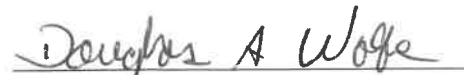
WHEREAS, Marin Landscaping, LLC has provided those services in the past year and desires no increase in unit costs; and

WHEREAS, the Fire District has determined it is appropriate to award a contract to Marin Landscaping, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) An award of contract is hereby made to Marin Landscaping, LLC for the providing of services referenced pursuant to the proposal submitted.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


Douglas A. Wolfe / District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
 IN THE TOWNSHIP OF SOUTH BRUNSWICK
 COUNTY OF MIDDLESEX

Resolution #24-22

Authorizing an Increase in the 2024 Length of Service Award Program

WHEREAS, the Department of Community Affairs, Division of Local Government Services has set the Cost of Living Increase (COLI) for the year 2024 at a maximum of 6.9%; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services has provided that those sponsoring agencies that have participated in the program since its inception in 1999 and are not at the maximum allowable amount may make such adjustments; and

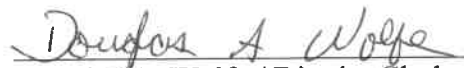
WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex desire to increase the LOSAP contribution to its Firefighters by the allowable Cost of Living Increase; and

WHEREAS, funds are available in the 2024 budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The year 2023 LOSAP award of \$1,936.00 shall be increased by the addition of a Cost of Living Increase of 6.9% equal to \$134.00 for a 2024 award of \$2,070.00, this being the maximum permitted for those who meet the criteria so established.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 5th day of March 2024.


 Douglas A. Wolfe / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. Kazanski	✓			
Comm. Smith	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Spahr	✓			